



Grinnell PARKS AND RECREATIONS BOARD meeting
MONDAY, APRIL 13, 2015 AT 7:00 P.M.
GARC

Minutes

ROLE CALL: Jean Reavis, Bill Molison, Ray Spriggs, Ralph Eyberg, Liz Queathem, Jean Reavis, Shawn Walters, Dave Popp and Kelly Rose. Guests – Sondi Burnell and Julie Hansen

APPROVE AGENDA: At 7:05pm Molison motioned to approve the agenda with the correct spelling of Eyberg under old business #1 and Reavis seconded the motion.

APPROVE MEETING MINUTES: Spriggs motioned that we approve the March 9, 2015 meeting minutes and Reavis seconded it.

OLD BUSINESS:

1. Master Parks Plan – priority of projects, fundraising opportunities, grant writing, goals for 2014-2015 fiscal year
 - Spriggs / Small / Molison – Central Park. Current concept was presented to the entire board again with the addition of the poster boards of three of the concept drawings. A complete copy of the plans can be found on the City of Grinnell website. A timeline was also presented and the date of September 14th is scheduled to be the review of plans with the entire Parks and Recreation board members. Rose and City Manager, Russ Behrens, are available to do a presentation of the conceptual drawings if any group would like to hear the presentation. These plans are still tentative and will be revised based on public input and amount of funding that comes in. All Parks and Recreation board members emails will be added to the distribution list to make sure they know about all committee meetings and are welcome to attend. A few public presentations will set up in the near future.
 - Queathem/ Reavis/Walters – Summer Street Park. A clean up of Little Bear Creek took place on Saturday, April 11. This was the 3rd annual clean up. It was noted that there was not as much trash pulled out of the creek this year. There has been some tree trimming taking place at the park over the last week. A final build has been scheduled by Imagine Grinnell to complete a few of the projects. It will take place on Friday April, 24th and Saturday, April 25th. All are welcome to come and help.
 - Eyberg – Parks and Cemetery Vegetation. Eyberg noted trees are starting to bud but until they leaf out a little more it will be hard to tell if we lost any trees due to the cold winter.
2. Arbor Lake Bridge construction and bridge repair still in the works. Popp will bring an updated picture of the area and point out the exact location for this bridge to make sure all board members know exactly where the location is.
3. Skate Park – Reavis came with names of two individuals that would like to be a park of the task force committee to help plan and fundraise for the skate park.
4. Dog Park –The sub-committee met to discuss five possible locations. Reavis will be meeting with Rose on Friday, April 17 to discuss some fundraising opportunities.
5. Park Improvement Fund – initial goal has been reached. Projects are being completed.
 - Aquatic Center Shed – DONE
 - West Merrill Ball Diamond Shed – DONE
 - Park Entrance Signs - DONE
 - Lions Park Parking Lot – DONE
 - Summer Street Natural Playscape –Final build will be on April 24th and 25th.
 - Summer Street Recreational Trail – Walters and Rose met and mapped out the location of the trail last week. Walters will pour concrete for a six feet wide trail that will come off of Summer Street and head past the shelter house to the play area. Another six feet wide section will go

around the play area and a short section of 10 feet wide will connect the trail to the shelter house. New concrete will also be poured under the shelter house. Popp will bring in gravel to provide an area off of Summer Street for three cars to park. Walters will work with Popp to provide some manual labor. Walters is willing to do the majority of this project at cost.

- West Merrill Restroom Renovation – Popp updated the board of the time frame of this project and how it will now be broken into two phases to avoid lengthy closure over the summer months. The first phase work will be to inspect the water line to help improve the water flow to the restrooms, install the Pet and Human drinking fountain, install the new doors along with tuck pointing the fire place. The second phase will take place this fall with the installation of the new toilets, sinks and hand dryers which will include tearing up the concrete floor and moving the location of the current fixtures so they are up to date with current code regulations. The interior walls will also be required to be moved to allow for the additional space needs to meet code.
- Miller Park Playground Equipment – has arrived and will need to be installed. Popp working with the current ADA regulations to provide at least two points of entry to the equipment. He would also like to add some drainage that will run to the lake so the wood mulch and drain and dry quickly.
- Arbor Lake South Side Trail –Rose will work with Duane Neff to spend the remaining \$5,000 on additional drainage, more gravel on path and possible reseedling.
- Pet Drinking Fountain Arbor Lake – German's to begin work on Arbor Lake Fountain.
- Bailey Park Shelter painting – DONE
- Bailey Park renovation – Walters investigated all the possible projects that need to be completed at Bailey Park - restroom renovation, sidewalk from parking to shelter house and around, install basketball hoops near skate park, parking stalls on both East and West side, addition of lighting also skate park renovation. Reavis has two names of individuals that would like to be on the sub-committee with Walters.

6. Little Free Library at Bailey Park – It has arrived and Popp working with the Library on install.
7. Request to plant tree at Arbor Lake – Popp plans to plant the Sycamore tree yet this week to finish off this project.
8. Request from James Miller Family for park improvements – Boulder placed at Park entrance. Looking at installing sidewalk from parking lot to shelter house in the spring. Family working on securing enough funding.
9. Memorial bench – Request to construct a bench at Arbor Lake. Board would prefer bench to be built at Summer Street Park. Called family again about changing location to Summer Street. They have not given us the go ahead yet.
10. Request to plant a tree at Summer Street Park – Ernie Blankenfeld family donated money for two Maple trees. Trees should be arriving on next week's shipment and will be planted very soon.
11. 2015 Grants – PCA grant was requesting second spray feature at Aquatic Center for \$6,000. Grinnell College Mini-grant was for \$8,000 for 3 parking stalls and concrete under existing shelter at Summer Street Park. We were not awarded any of the funding that we applied for.
12. East Merrill Park planting bed – Eyberg is working with Vic Verrette on cleaning out the old pool and plans to plant annuals which he feels will be a little more manageable to work with. They will also take care of the Merrill Park stone sign planting that separates the East and West parks. The sign is in need of repair. Popp will look into repair costs.

NEW BUSINESS:

1. Sustainable Living Event – Request from Imagine Grinnell to host an event on Thursday, May 14th in Central Park. Molison motioned to approve the event and Reavis seconded the motion. The vote was unanimous. We will pass back to City Council as the original request was sent to them.

2. 2015 Spring & Summer Brochures – The new brochures are out and posted on the City of Grinnell website with all our spring and summer programming including the Grinnell Mutual Family Aquatic Center information. Registrations and pass sales began April 1.
3. Sustainable Urban Forestry Training and Assistance – The training schedule with dates and locations has been announced. Popp stated the first two training have gone well and is excited about the rest of the program. All Parks and Recreation board members can attend any and all of the other trainings that will be held.
4. Sexual Assault Awareness Month – request from Crisis Intervention Center to place Teal ribbons on the trees in Central Park for a couple weeks in April to acknowledge April is Sexual Assault Awareness Month. Popp said they could staple the ribbons to the trees if necessary as that would not damage the trees. A request was also made from Relay for Life to hang purple ribbons around trees in all the parks the last two weeks of May. Spriggs motioned to approve both events as long as the groups would take down their ribbons when the event was over. Queathem seconded the motion and the vote was unanimous.

COMMITTEE REPORTS

1. Aquatics, & Athletics; Community wellness & children's activities (Kama and Kelly)
2. Alternative transportation routes & recreation trails; Senior activities, Central Park, & volunteer development (Liz, Jean, Kelly)
3. Public information and donor & volunteer development (Liz, Jean)
4. Vegetation management, turf management, tree maintenance, and park & grounds maintenance; Special planting projects, community beautification, and volunteer development (Ralph)

NOTES:

INQUIRES:

- Popp stated that the City of Grinnell was awarded a Tree City USA again this year. We also received extra recognition because of the continued growth of our program. One of the requirements is that we host an Arbor Day planting and that is scheduled for Friday, April 24th.
- Rose noted that if anyone wants to receive new flashes like the Tree City USA announcement they should register under the "Notify Me" on the City of Grinnell Website and they can choose which notifications they would like to receive via email.
- There was a request that the board review the Committee Assignments as we have shifted to more of the sub-committees under the Master Parks Plan. We will put this on next month's agenda.

ADJOURN: Spriggs made the motion at 9:07pm to adjourn the meeting and Queathem seconded.

Parks and Recreation Director
Kelly M Johnson Rose